

**THE 2017 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS
 ACCORDING TO CANONS I.6, I.7, AND I.17
 (OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



| | | | |
|--|--|---|--------------------------------|
| Name of Congregation St Marks Episcopal Church | | Diocese Maryland | |
| Street Address 1 12700 Hall Shop Rd | | City Highland | State MD |
| Street Address 2 | | Zip + 4 20777-9544 | County Howard |
| Mailing Address 1 12700 Hall Shop Rd | | City Highland | State MD |
| Mailing Address 2 | | Zip + 4 20777-9544 | Phone # 301-854-2304 |
| Federal Tax ID # 52-1297986 | Congregation's Email address stmarksec@yahoo.com | Congregation's Web Address www.stmarkshighland.org/ | |

Report Preparation

| | | |
|--|--------------------------------------|--|
| Page 2 Prepared by (<i>Print or type name</i>) The Rev. Taylor M. Smith | Daytime Phone 443-745-2133 | Email Address taylorsemail@gmail.com |
| Page 3 Prepared by (<i>Print or type name</i>) Kathleen Huffman, Treasurer | Daytime Phone | Email Address |

Certified by the Clerk of the Vestry

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|--|------------------------|
| Certified by (<i>Print or type name</i>) Kelly Felix | |
| Signature | Date 2/28/18 |

Certified by Treasurer/Financial Officer

| | |
|---|------------------------|
| Certified by (<i>Print or type name</i>) Kathleen Huffman | |
| Signature | Date 2/28/18 |

Certified by Rector/Vicar/Person in Charge

| | |
|---|--------------------------------------|
| Certified by (<i>Print or type name</i>) The Rev. Taylor M. Smith | Daytime Phone 443-745-2133 |
| Signature | Date 2/28/18 |

Vestry Approval

| | |
|--|------------------------|
| Indicate date that your 2017 Parochial Report was approved by the Vestry or Bishop's Committee (Canon I.6.1) | Date 2/28/18 |
|--|------------------------|

Membership, Attendance and Services of the Reporting Congregation

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|--|-----------------------------------|---|--|
| Using Last Year's Report: | | Using the 2016 Parochial Report, record the Number of Baptized Members Reported as of December 31, 2016. (See your 2016 Parochial Report, Box M16) | |
| Active Baptized Members of the Reporting Congregation Reported Last Year | Members Reported Last Year = M16. | 447 | |

Using the Register of Church Membership and Rites:

| | | | |
|-------------------------|--|----------------------|---|
| During the Report Year | 1. Increases during year: All members added to the baptized members section of your congregation's Membership Register during 2017 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count. | Total Increases = 1. | 7 |
| Increases in Membership | | | |
| Decreases in Membership | 2. Decreases during year: All baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count. | Total Decreases = 2. | 2 |

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| Active Baptized Members of the Reporting Congregation At Year-End | M17: Add the increases entered in Box 1 to Box M16. Then subtract the decreases entered in Box 2 for the total active membership as of December 31, 2017 | Total Active Baptized Members (end of report year) = M17. | 452 |
|---|--|---|-----|

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| Communicants in Good Standing of the Reporting Congregation | Communicants in good standing: All baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God." | | |
| Adults | 3. Adult communicants in good standing (age 16 and over) = | 3. | 225 |
| Youth | 4. Youth communicants in good standing (under age 16) = | 4. | 55 |
| | 5. Total communicants in good standing (3 + 4) = | 5. | 280 |
| Others Active | 6. Others who are active whose baptisms are not recorded in the Parish Register, or in another Episcopal congregation. | Others = 6. | 45 |

Using the Service Register:

| | | | |
|------------------------------------|---|--------------------------------|-----|
| Average Sunday Attendance for 2017 | 7. Sunday (& Saturday Evening) Attendance: Divide total attendance by the total number of Sundays when services were held. | Average Sunday Attendance = 7. | 124 |
| Easter Attendance in 2017 | 8. Average Principal Worship Service Attendance on a Weekday (in congregations without Sunday or Saturday evening services) | = 8. | 0 |
| | 9. Easter Sunday Attendance | (9) | 228 |

Sacraments & Services:

| | | | |
|---|--|------|-----|
| Number of Holy Eucharists Celebrated During 2017 | 10. Total Sunday & Saturday Evening Eucharists | (10) | 103 |
| | 11. Total Weekday Eucharists | (11) | 6 |
| | 12. Total Private Eucharists | (12) | 100 |
| Daily Offices and Other Services Held During 2017 | 13. Daily Offices Held on Sunday | (13) | 0 |
| | 14. Daily Offices Held on Weekdays | (14) | 80 |
| | 15. Marriages conducted in 2017 | (15) | 0 |
| | 16. Burials conducted in 2017 | (16) | 2 |

Using the Register of Church Membership and Rites:

| | | | |
|-----------------------|---|------|---|
| Baptisms in 2017 | 17. Baptisms 16 years and older | (17) | 0 |
| | 18. Baptisms under 16 years of age | (18) | 4 |
| Confirmations in 2017 | 19. Confirmations 16 years and older | (19) | 0 |
| | 20. Confirmations under 16 years of age | (20) | 0 |
| Received in 2017 | 21. Received by a bishop | (21) | 0 |

Education:

| | | | |
|--------------------|--|---|-----------------------------|
| Children and Youth | 22. Total Church School Students Enrolled | (22) | 60 |
| Adult Education | 23. Regular Sunday or weekday adult education programs held? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| | 24. Number of adults engaged in religious education or spiritual formation | | 40 |

Languages in which Worship is conducted:

| | | | | | | | |
|-------------------------|-------------------------------------|---------|--------------------------|--------|--------------------------|-------|--------------------------|
| 25. English | <input checked="" type="checkbox"/> | Spanish | <input type="checkbox"/> | French | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| 26. Other (please list) | _____ | | | | | | |

Stewardship and Financial Information of the Reporting Congregation

| Giving Information for 2017 : | | | |
|--|---|--|------------------|
| Number of Pledges | 1. | Number of signed pledge cards for 2017 -report year | (1) 56 |
| Total \$ Pledged | 2. | Total dollar amount pledges for 2017-report year | (2) \$410,000 |
| Report of Revenues and Expenses for 2017 : | | | |
| Operating Revenues | 3. | Plate offerings, pledge payments & regular support | (3) \$440,569 |
| | 4. | Money from investments used for operations in 2017 | (4) \$1,061 |
| | 5. | Other operating income, including unrestricted gifts & restricted gifts used for operations, & contributions from congregation's organizations | (5) \$4,752 |
| | 6. | Unrestricted bequests used for operations | (6) \$0 |
| | Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A | | \$446,382 |
| | 7. | Assistance from diocese for operating budget | (7) \$0 |
| Total Operating Revenues (A + 7) = B | | \$446,382 | |
| Non-Operating Revenues | 8. | Funds received for capital projects | (8) \$33,217 |
| | 9. | Additions to endowment, & other investment funds | (9) \$9,832 |
| | 10. | Contributions & grants for congregation based outreach & mission programs | (10) \$97,354 |
| | 11. | Funds for transmittal to other organizations | (11) \$0 |
| Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C | | \$140,403 | |
| Total All Revenues (B + C) = D | | \$586,785 | |
| Operating Expenses | 12. | To diocese for assessment, apportionment, or fair share | (12) \$61,380 |
| | 13. | Outreach from operating budget | (13) \$57,057 |
| | 14. | All other operating expenses | (14) \$354,293 |
| Subtotal Operating Expenses (12 + 13 + 14) = E | | \$472,730 | |
| Non-Operating Expenses | 15. | Major improvements & capital expenditures | (15) \$9,919 |
| | 16. | Expense for congregation's outreach & mission | (16) \$140,768 |
| | 17. | Funds contributed to Episcopal seminaries | (17) \$0 |
| | 18. | Funds transmitted to other organizations | (18) \$0 |
| Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F | | \$150,687 | |
| Total All Expenses (E + F) = G | | \$623,417 | |
| At Year-End: | | | |
| As of December 31, 2017 | 19. | Total cash in all checking & passbook savings accounts | (19) \$319,149 |
| | 20. | Total investment at market value (not including cash reported in line 19) | (20) \$410,521 |

Priest(s) Serving this Congregation

| | | |
|---|---|--|
| Last name of Rector, Vicar, Dean, Priest-in-charge or interim 1. Smith | First name Taylor | Middle name Magavern |
| Title of position Rector | Year ordained 1996 | Diocese of canonical residence Maryland |
| Employment status at this congregation <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary | Year called to this congregation 2012 | Church pension status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active |

| | | |
|--|----------------------------------|---|
| Last name of associate priest, assisting priest or curate | First name | Middle name |
| Title of position | Year ordained | Diocese of canonical residence |
| Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary | Year called to this congregation | Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active |

| | | |
|--|----------------------------------|---|
| Last name of associate, assisting or other priest | First name | Middle name |
| Title of position | Year ordained | Diocese of canonical residence |
| Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary | Year called to this congregation | Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active |

| | | |
|--|----------------------------------|---|
| Last name of associate, assisting or other priest | First name | Middle name |
| Title of position | Year ordained | Diocese of canonical residence |
| Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary | Year called to this congregation | Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active |

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest Deacon Lay worship leader Other: _____

A long-term supply priest: _____ (Give full name of long-term supply)

Deacon(s) Serving this Congregation

| | | |
|---|---------------|-------------|
| Last name of Deacon #1 | First name | Middle name |
| <input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon | Year ordained | |

| | | |
|---|---------------|-------------|
| Last name of Deacon #2 | First name | Middle name |
| <input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon | Year ordained | |

Name(s) of other congregation(s) currently served by these priests (if any)

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Explanation of Unique or Unusual Clergy Situation

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Outreach Ministries and Volunteer Activity of this Congregation

Using the checkboxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during **2017**.

If yes, indicate whether a **few** volunteers were involved in the ministry, or a **larger** number of your members were involved.

Please also estimate in the space provided approximately how many people were helped or served **each month** by the ministry.

| | No | Yes | | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| | | Few volunteers involved | Many volunteers involved | Estimated number of people served |
| 1. Food pantry, soup kitchen, or meal projects | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Unk |
| 2. Sustainable food garden/cooperative (such as "Farm to Tray") | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Cash, vouchers, or help with rent/utilities | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 10 |
| 4. Day care, preschool, before- or after-school programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Tutoring or literacy programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6. Health programs (parish nurse, clinics, health education, etc.) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Community organizing, organized social issue advocacy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. Job placement, job training, employment counseling | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9. Building projects (such as Habitat for Humanity) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 20 |
| 10. Support groups (bereavement, divorce, job loss, 12-step, etc.) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11. Programs for the elderly and homebound persons | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12. Clothes closet, thrift store | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Unk |
| 13. Homeless or no-freeze shelter | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 14. Overseas sponsorships, microloans, Heifer Project, Haiti relief | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 15. Other, not listed _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |